



SL Waivers & Leases

Digital waivers, questionnaires, and rental leases with e-signature and a self-service kiosk

Version 1.28.14 | WordPress Plugin User Manual

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1. Overview

SL Waivers & Leases lets you create, sign, and securely store digital waivers, questionnaires, rental lease agreements, and event pages — with a self-service Kiosk mode for a front-desk tablet or laptop. Everything runs on your own site: signature capture, storage, the kiosk, and lease renewals, with no external services or paid add-ons required.

- **Four document types** — Waiver, Questionnaire, Rental Lease, and Event, each with its own dedicated builder and settings (Section 3)
- **E-signature** — draw with mouse/touch, or type a name in a styled script font
- **Minor support** — a parent/guardian can sign on behalf of a minor
- **Optional email verification** — require a confirmed email before a document counts as final
- **Kiosk mode** — a distraction-free, full-screen self-service signing station at a custom URL
- **Import/Export** — move templates between sites, and export signed records to CSV

Component	Minimum
WordPress	5.8
PHP	7.4

2. Installation

1. Upload the `sl-waivers` folder to `/wp-content/plugins/`.
2. Activate **SL Waivers & Leases** from the Plugins page.
3. A new **SL Waivers & Leases** menu appears in the wp-admin sidebar.

3. Templates — All Documents

Go to **SL Waivers & Leases** (the top-level menu item) — WordPress automatically opens this as the first screen, listing every template you've built across all four document types (Section 4a). This is the standard WordPress post list, so search and pagination all work exactly as they do for any other content type.

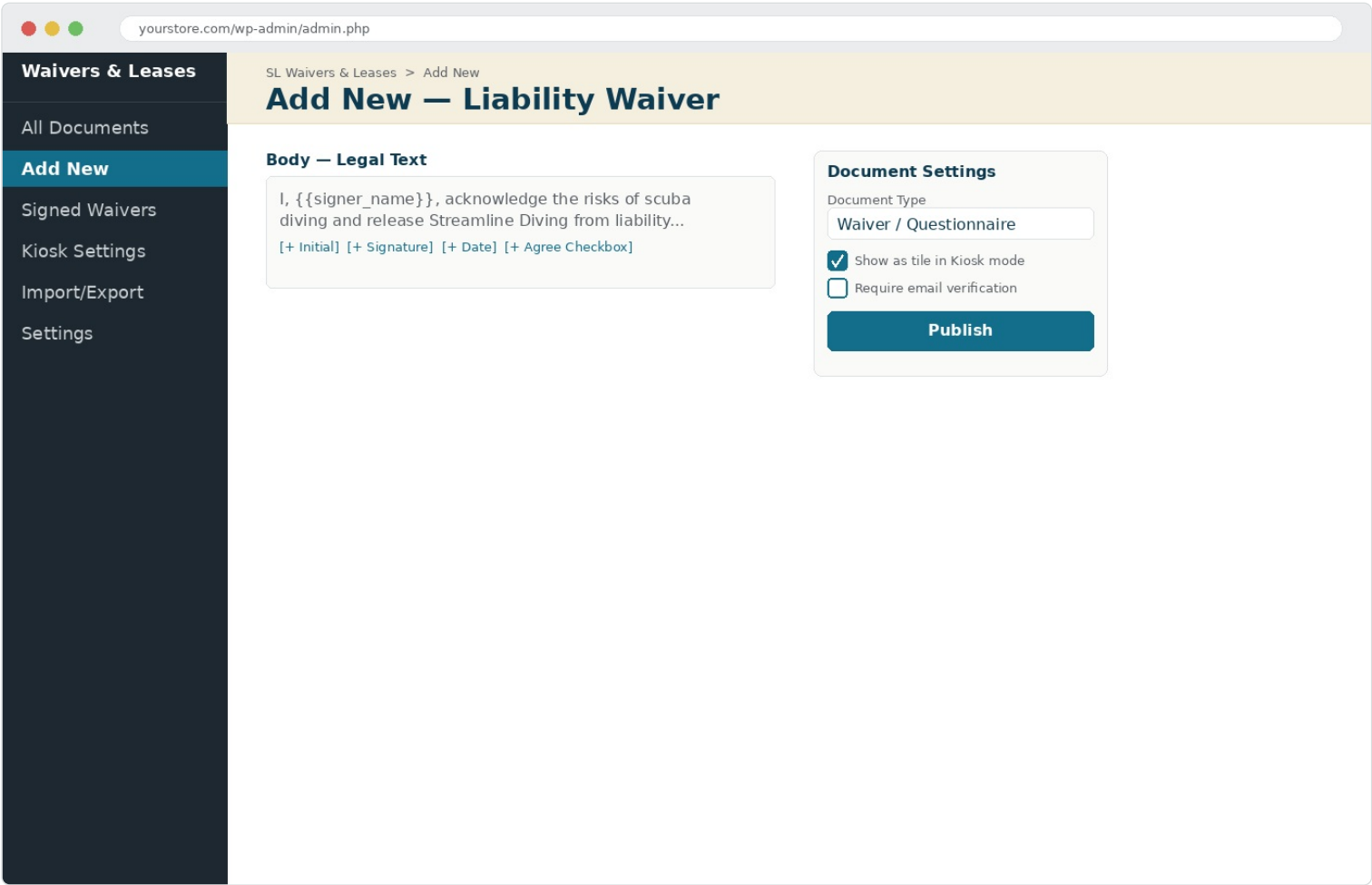
Active / Archived / All / Trash Tabs

Four tabs sit above the list, in this order:

- **Active** — every Published template; this is where the page lands automatically the first time you visit it, with no filters or search applied yet
- **Archived** — every template currently set to Draft status. Archiving a template this way is exactly what removes it from the public site and the Kiosk (Section 9) — there's no separate "archived" flag; a draft template simply isn't shown anywhere customer-facing. Switch a template between the two with the normal Publish / Switch to Draft control on its own edit screen.
- **All** — every non-trashed template regardless of status
- **Trash** — only shown at all once you've actually trashed at least one template

Once you've picked a tab, searched, or paged, the page respects that choice on future visits within the same browsing session — the automatic landing on Active only happens on a completely bare first visit, with nothing else selected yet.

4. Add New — Building a Document



Add New — legal text with draggable custom elements, plus document-type settings in the sidebar.

Go to **SL Waivers & Leases → Add New**. This one screen builds all four document types — which sections and fields you see depends on the **Document Type** you pick in the sidebar (4a). Everything below exists on the page at once; changing the dropdown just shows and hides the relevant pieces instantly, with no save or reload needed.

Changing an existing template's Document Type updates its history too: if you switch an already-used template from one type to another (e.g. Questionnaire to Waiver), every document already signed against that template is automatically relabeled to match, everywhere doc type is shown or filtered on — Signed Documents, Reports, and CSV exports. Nothing gets stuck showing the old type after a change like this.

4a. Document Type (Sidebar)

The very first thing to set, since it determines almost everything else on the page:

- **Waiver** — a legal document signed by a Participant, with optional Minor/Guardian handling. This is the type that unlocks every builder section described in 3c–3k below.
- **Questionnaire** — shares the same builder as Waiver (health forms, intake forms, and similar use the identical section set)
- **Rental Lease** — same builder as Waiver, plus its own extra **Lease Term** and **Renewal** panel that appears directly beneath the Document Type dropdown the moment you select it, hidden for every other type. Term is a number plus a unit (Day(s)/Week(s)/Month(s)/Year(s)); the expiration date is calculated from the moment it's actually signed, not from today. Renewal is No renewal / Manual / Automatic — full behavior in Section 7.
- **Event** — swaps in an entirely different builder (4l): an informational landing page that is never itself signed, only linking out to other documents.

Two more settings live in this same sidebar box: **Show as a tile in Kiosk mode**, and **Require signer email address**.

4b. The Legal Text Editor

The large editor at the top of the page is where your actual legal language goes — paste in whatever your legal counsel provided. This is a standard WordPress rich text editor (bold, links, lists, headings, etc.).

Click **+ Import Body from Another Template**, directly above this editor, to pull another template's document text in and append it to the end of whatever you've already written here — handy for combining several documents into one, the way a multi-part waiver often works. Nothing already written is removed, and nothing is saved until you actually update or publish this template.

4c. Body Section — Custom Body Elements

Type any of these placeholders directly into the legal text editor above, anywhere you want them to appear:

Placeholder	What it inserts
<code>{{initial}}</code>	A "Click to insert your initials" button — stamps a copy of the separate initials pad (shown below the main signature) into this exact spot
<code>{{signature}}</code>	A "Click to insert your signature" button — stamps a copy of the main signature into this exact spot
<code>{{date}}</code>	Today's date
<code>{{agree_checkbox}}</code>	An "I agree" checkbox at that point in the text
<code>{{signer_name}}</code>	The participant's full name

This lets you require an initial or signature confirming a specific clause mid-document, not just once at the very end.

What actually gets signed at each spot is preserved: the saved record and its printed/PDF view now show exactly what the signer checked or drew at each individual `{{agree_checkbox}}` , `{{signature}}` , and `{{initial}}` spot in the body — not just the final signature at the end — so a document with several mid-document confirmations shows all of them, right where they appear in the text.

4d. Section Titles

Every section heading a signer actually sees can be renamed here in one place, so the form reads naturally for your specific use case — e.g. change "Participant" to "Scuba Diver," or "Minor's Information" to "Junior Diver Information":

- Participant section label
- Parent/Guardian section label
- Minor's Information section heading
- Custom Section heading (the label shown above your Custom Questions, 3m, on the signing form)
- Waiver Questions heading (shown above the Waiver Questions section, 3k, on the signing form)

4e. Section Order

Drag to reorder three blocks of content on the actual signing form: **Participant / Minor / Guardian Info**, **Custom Section Questions**, and **Waiver Questions** (address, emergency contact, etc). For example, drag Custom Questions above Participant Info if you want people to answer your questions before entering their personal details.

4f. Participant Section

Questions asked of each individual signing. First and last name are always collected, no matter what — everything else here is optional and independently toggled on/off, with most also offering their own separate "Required" checkbox:

- Ask for Middle Name
- Ask for Date of Birth (can be marked Required)
- Ask for Gender (can be marked Required)
- Ask for Phone Number (can be marked Required)
- Ask a custom question — checking this reveals a text field beneath it (hidden otherwise) where you type your own one-off question, e.g. "Certification level"

4g. Minors Section

Everything here is hidden behind one master switch, **Allow minors on this waiver** — leave it unchecked and none of the following exists on the signing form at all. Checking it reveals:

- **Age of majority** — the age at which someone is no longer considered a minor (default 18)
- **Minimum age requirement** — Any age, or a specific Minimum age you set
- Minors' Mandatory fields are fixed: First Name, Last Name, Date of Birth — always collected, not optional
- Ask for minor's Middle Name (optional toggle)
- Allow multiple minors on the same waiver
- Both the parent/guardian and the minor must sign
- Also allow adults on this waiver (so the same template can take either an adult participant or a minor with a guardian, not just one or the other)

4h. Parent or Guardian Section

How a parent/guardian relates to any minors on the waiver. First and last name are always collected here too:

- Ask for Middle Name
- Participating adults & minors may sign the same waiver (a checkbox controlling whether one submission can cover both)
- Optional questions, each independently toggled and markable as Required: relationship to minor, address, phone number, date of birth

4i. Waiver Questions

These fields are different from the Participant section (4f) in one important way: **they appear once per waiver, not once per person.** If an adult and one or more minors are all on the same waiver, only the adult fills these out:

- Ask for mailing address
- Ask for minor's address (if different)
- Ask for emergency contact
- Ask for insurance / policy number
- Ask for driver's license / ID card

Each has its own on/off toggle and its own Required checkbox.

4j. Color Scheme

Pick a look and feel for this specific document from a grid of preset color-swatch options — each shown as a small preview of its primary, accent, and background colors before you choose.

4k. Electronic Signature Consent

This section is shown for reference only — it isn't editable. It previews the standard consent language and the final "Agree to this Document" button that always appear at the end of every waiver, reflecting the legal basis for accepting an electronic signature. It's the same wording on every document by design, so signers always see consistent, legally-grounded language regardless of which template they're on.

4l. Custom Questions (Separate from the Waiver Builder)

This is its own box beneath the Waiver Builder, since the same set of custom questions applies whether the document is a Waiver, Questionnaire, or Lease. Whatever you add here appears after the legal text and before the signature pad.

Adding a Field

1. Click **+ Add Field** for a new question, or **+ Add Section Header** to insert a title that groups the questions below it (e.g. "Passport Info," "Airline Info").
2. Type the question text into the label field.
3. Choose a **Field Type**:

Reusing questions from another template: click **+ Import Questions from Another Template** above the field list to copy another template's entire custom-question set onto the end of this one — nothing already here is changed or removed, and nothing saves until you update or publish. Handy for keeping a consistent set of intake questions across several related templates without rebuilding them each time.

Type	What it is
Short text	A single-line text box
Long text	A multi-line text box
Dropdown	A select list — type your options comma-separated
Date	A date picker
Checkbox (single yes/no)	One checkbox
Yes / No (buttons)	Two clickable buttons instead of a checkbox
Multiple choice (select one)	Radio buttons — type your options comma-separated
Upload file	Lets the signer attach a file (e.g. a certification card photo)
Phone	A phone-formatted text field
Paragraph (styled text, not a question)	Inserts a block of rich text with no input at all — for instructions or extra context between questions, using its own mini rich-text editor
Section Header (title only)	A heading with no input, to visually group the fields beneath it
Section Footer (note, goes after questions)	Like a Section Header, but placed after the group's questions instead of before

Flagging an Answer

Check **Flag this answer if:** on any real question (not available on headers/footers/paragraphs) to have a specific answer highlighted for staff attention in Signed Documents (Section 7) and Reports (Section 8). Type a condition — `yes`, `no`, an exact option's text, `before:2020-01-01`, `after:2020-01-01` — or leave it blank to flag on any answer at all. Choose **Red flag** or **Yellow flag** for how serious it is.

Showing a Field Conditionally

Every field (and every Section Header/Footer) has a **"Only show this if ANY of these were answered"** field. Reference other fields by their number and the answer that should trigger it, comma-separated — e.g. `1=yes, 3=yes, 5=yes` shows this field if question 1 OR 3 OR 5 was answered

"yes." Leave it blank to always show the field.

Attaching a Document (Section Headers/Footers only)

A Section Header or Footer can have a file attached via **Choose File** (opens the media library), and optionally a specific word or phrase in your text linked to it via **Link this word/phrase in the text above to it** — e.g. linking the phrase "attached form" in your instructions directly to the uploaded PDF.

4m. Event Builder (When Document Type = Event)

Selecting **Event** as the Document Type (4a) replaces everything above with a completely different builder, since an Event page is never itself signed — it's a landing page for participants: what the event is, when and where, what to do beforehand, and links to whichever actual Waivers, Questionnaires, or Leases they need to complete (each still signed on its own separate page, exactly as normal).

- **Event Name, Start Date**, and an optional **End Date** (for multi-day events)
- **Location** and a free-text **Description**
- **Action Items** — a plain checklist, one item per line (e.g. "Bring a valid ID," "Arrive 15 minutes early")
- **Documents** — check off one or more of your existing Waiver/Questionnaire/Lease templates to link on this page. If none exist yet, a note tells you to create one first and come back. Only real templates from this plugin can ever be linked, even from a tampered submission.
- **Color Scheme** — its own visual theme grid, same style as 3j

Think of it as a hub page: use Event when several people need to complete more than one document for the same occasion (a class, a group trip, a rental pickup day) — build the individual Waiver/Questionnaire/Lease templates first, then create one Event that links them all together.

4n. Publish

Click **Publish** the same as any WordPress post. Two sidebar features only become useful once this happens — see below.

4o. Embed / Direct Link — Hidden Until You Publish or Save a Draft

This sidebar box is genuinely empty of useful content until the document has been saved at least once: while it's still a fresh, unsaved "auto-draft," it shows only a single line — "Save/publish this template to get its embed shortcode and direct link" — since a real link needs a real post ID to point to, which doesn't exist yet.

Once you've saved a draft or published, this box fills in with:

- **Preview This Document** — opens in a new tab showing exactly what a signer would see. This works even while the document is still a draft, and always reflects your latest saved changes, not just what was true at publish time.
- **Direct signing link** — `yoursite.com/?sl_waiver_id=123` — works immediately, no separate page needed. Good for QR codes, email/text links, or the Kiosk.
- **Shortcode** — `[sl_waiver id="123"]` — to embed the signing form (or, for an Event, the landing page) inside a page you build yourself.

5. Signing a Document

Signers can **draw** their signature with a mouse or touchscreen, or switch to **Type** and enter their name, rendered in a styled script font — useful on a desktop with no touchscreen.

Minors

A "**parent/guardian signing for a minor**" checkbox reveals a field for the minor's name. The adult's name, email, and signature are what's legally recorded as the signer; the minor's name is stored alongside the record for reference.

Lease documents show a banner with the term length and renewal type before the signer agrees, so there's no ambiguity about what they're signing up for.

6. Rental Leases & Renewals

For a Rental Lease document, set the term length and choose a renewal type:

Renewal Type	Behavior
No renewal	The lease simply expires at the end of its term
Manual	You get an email reminder before expiration, and click "Renew Now" in Signed Waivers
Automatic	The lease renews itself for the same term with no action needed

Background Renewal Job

A daily scheduled task keeps leases current automatically:

- **Automatic** leases are extended for another identical term the moment they expire — no admin action needed
- **Manual** leases that pass their expiration date are marked "Expired" until renewed
- A one-time email reminder goes out for manual leases a configurable number of days before expiration (set in Settings)

7. Signed Documents

yourstore.com/wp-admin/admin.php

SL Waivers & Leases

All Documents

Add New

Signed Waivers

Kiosk Settings

Import/Export

Settings

SL Waivers & Leases > Signed Waivers

Signed Waivers

Document	Signer	Status	Expires
Liability Waiver	Dana Reyes	Signed	—
Rental Lease — BCD	Min Kim	Expiring Soon	Oct 3, 2026
Liability Waiver	Joao Oliveira	Awaiting Email Confirm.	—
Rental Lease — Regulator	Rosa Santos	Expired	Sep 1, 2026

Signed Waivers — every completed submission, with lease expiration and renewal status.

SL Waivers & Leases → Signed Waivers lists every completed submission: type (waiver/lease/questionnaire), signer, status, and — for leases — the expiration date and renewal count. A signer's name also shows a small source badge — **Manual** for a record added by staff from a paper copy (Section 6), or **Imported** for one brought in from a Smartwaiver export (Section 10).

Click **View** for the full record: the exact text signed (a permanent snapshot, unaffected by later template edits — including exactly what was checked, signed, or initialed at each individual spot in the body, not just a final signature), the questionnaire answers, minor/guardian details if applicable, and the signature image. A **Renew Now** button appears for manual-renewal leases once they've expired. **Print** opens a clean, card-style printable copy with a **Print / Save as PDF** button — the full document text always displays in full here, even if it scrolls in a small box on the original live signing form.

Bulk Actions

Check the box next to any number of records, choose **Move to Archived** or **Delete Permanently** from the Bulk actions dropdown (top or bottom of the list), and click **Apply** — you'll be asked to confirm first.

Select all records matching your current filters, not just this page: checking the boxes on screen only ever selects the roughly 20 rows currently visible. Check **Select all N record(s) matching the current filters (every page, not just this one)** instead to apply a bulk action across your entire filtered result set — every page, and across whichever tab/search/type filter you currently have set — in one action.

Export the whole list, or a single document's submissions, as CSV.

8. Reports

Go to **SL Waivers & Leases** → **Reports**.

Filters

Filter by date range (**From/To**, defaulting to the last 30 days) and **Document Type** (All Types / Waiver / Lease / Questionnaire), then click **Apply**. **Reset** clears back to the defaults.

Summary Cards

Card	What it counts
Total Signed	Every completed signature in the selected range
Waivers / Leases / Questionnaires	A separate count for each document type
Published Events	How many Event pages (Section 4m) are currently live
Awaiting Email Confirmation	Signed but not yet finalized — see Email Verification, Section 13
Flagged	Documents containing at least one answer that tripped a flag condition (Section 4l) — highlighted in its own warning color when greater than zero
Added Manually	Records entered by staff rather than signed by the customer themselves (Section 7)
Expiring Within 14 Days	Leases approaching their expiration — highlighted when greater than zero

Signing Activity

A chart of how many documents were signed per day across the selected range — a quick visual read on busy versus quiet periods.

Expiring Soon

Every lease expiring within the selected range, with the signer's name (linking straight to their full record in Signed Documents, Section 7), the template, and the exact expiration date.

Flagged Documents

Every document with at least one flagged answer, marked with a red or yellow flag icon matching the color set on that question (Section 4l) — click through to the signer's name to see the full record and exactly which answer triggered it.

Repeat Signers

Signers who've completed more than one document — useful for spotting your most frequent customers or repeat renters.

By Document

A breakdown of signing counts per individual template, so you can see which specific waiver, lease, or questionnaire gets used the most.

By Event

A breakdown of activity tied to each published Event page (Section 4m) — how many of its linked documents have actually been completed by participants.

9. Kiosk Settings

SL Waivers & Leases → Kiosk Settings:

- Set the **URL path** (default `/waiver-kiosk/`) — this is the page you leave open on a front-desk tablet or laptop
- Pick which published documents show up as tiles
- Set an **idle timeout** — after a customer finishes signing (or stops interacting), the kiosk automatically returns to the tile menu, ready for the next person
- **Tile Layout** — **Left to right** (a grid of tiles that wraps to new rows, the default) or **Top to bottom** (full-width, stacked buttons) — pick whichever suits your screen size and document count
- **Document Icon** — check **Hide the document icon on kiosk tiles** for a plainer, text-only tile if you'd rather not show the icon

The kiosk page renders full-screen with no theme header, menu, or footer, so customers can't wander off to the rest of your site.

10. Import / Export

Go to **SL Waivers & Leases** → **Import / Export**.

10a. Template Export / Import (JSON)

- **Export** any or all templates (including lease settings) to a single JSON file — good for backups or moving templates to another site
- **Import** a previously exported JSON file, with an option to overwrite existing templates sharing the same title

10b. Export Signed Waivers to CSV

For bookkeeping or insurance records, export signed submissions as CSV — laid out the same way Smartwaiver lays out its own exports, so a spreadsheet or workflow already built around Smartwaiver's column format keeps working unchanged against an export from here.

1. Optionally set a **From** and **To** date to limit the export to a specific signed-date range — leave both blank to export every signed date on file.
2. Optionally select one or more specific **templates** from the list — leave nothing selected to export every waiver template.
3. Click **Download Signed Waivers CSV**. Selecting (or defaulting to) more than one template downloads a single **.zip** containing one **.csv** per template; exactly one template downloads a plain single **.csv** instead.

10c. Import Signed Waivers from Smartwaiver

Bring in historical signed records from a Smartwaiver export — either a single **.csv** (one waiver template's export) or the **.zip** Smartwaiver itself produces when you export several templates at once.

1. Choose your **.csv** or **.zip** file.
2. Set **Treat imported records as**: Waiver, Questionnaire, or Lease. This only matters when a file's records don't match any existing template by name and a new one has to be created — a file that matches an existing template always keeps that template's own type, regardless of this setting.
3. Click **Import Signed Waivers**.

Each file's records land under a template of the same name — matched to an existing template here by title (ignoring case and extra spacing), or created as a new draft template if nothing matches.

What does and doesn't carry over: names, contact info, signed dates, minor/guardian details, and every custom question column from the export all carry over. Signatures, uploaded files, and the exact original document wording are not part of Smartwaiver's own CSV export format, so imported records won't have those.

Re-importing the same export is safe: records already imported (matched by Smartwaiver's own WaiverID) are automatically skipped rather than duplicated, so you can re-run an import — say, after fixing a template match — without creating duplicate records for anything that already came in successfully.

A summary after import reports how many files were processed and how many records were imported, plus anything skipped: already-imported duplicates, rows missing a name, or rows that failed to save (with the specific database errors shown for the first few, if any occurred). Importing a **.zip** of several exports requires the PHP ZipArchive extension — if your server doesn't have it, import one **.csv** at a time instead.

11. Settings

Go to **SL Waivers & Leases** → **Settings**.

How to Show a Waiver/Lease to a Customer

A quick reference at the top of the page, covering the two ways to actually present a document to someone:

- **Embedded in your own page design:** copy the shortcode shown on each template (e.g. `[sl_waiver id="123"]`) from its "Embed / Direct Link" box (Section 4o) and paste it into a WordPress Page — or, if you build pages with Elementor or another page builder, add a Shortcode block/widget and paste it there.
- **Kiosk** (a shared tablet/laptop at your front desk): go to Kiosk Settings (Section 9), choose which templates to show, and open the Kiosk URL shown there on the device.

Both only work once a template is actually Published — a Draft can only be seen via its Preview link (Section 4o), not the direct link or shortcode.

Email Verification

Check "**Waivers, questionnaires, and leases are not final until the signer confirms their email address**" to hold every signed document as "**Awaiting email confirmation**" until the signer clicks a link emailed to them. Turning this on makes an email address required on every document store-wide, even for a specific template where "Require signer email address" (Section 4a) is unchecked.

Lease Renewal Reminder

Set how many **days before expiration** a Manual-renewal lease sends its reminder email (Section 7). Automatic-renewal leases don't use this at all, since they renew on their own with no reminder needed.

Waiver/Questionnaire Expiration

Check "**Automatically archive signed waivers and questionnaires after a set time**" to set a number and a unit (Day(s)/Week(s)/Month(s)/Year(s)) **after signing**. The clock starts from the moment each individual document was signed, not from when you save this setting. Archiving doesn't delete anything — documents just move to the "Archived" tab on Signed Documents (Section 7). Leases are unaffected by this setting entirely; they keep using their own Term/Renewal configuration (Section 4a) instead.

Electronic Signature Consent

Check "**Show the consent checkbox before signing**" to customize the wording shown above the "I consent to signing this document electronically" checkbox that appears on every waiver, lease, and questionnaire. Clear the box and save to revert to the default wording. Turning the checkbox itself off removes this entire block from every document — they can then be signed with no electronic-consent step at all.

Email Marketing Opt-In

Requires the separate **SL Email Marketing** plugin installed and active — without it, this section just shows a note saying so. Check "**Let signers opt into your mailing list(s) while signing**" to add an unchecked "sign me up for updates" checkbox to every waiver, lease, and questionnaire. Checking it reveals your actual mailing list(s) beneath it (hidden otherwise) so the signer picks which specific one(s) they want — nobody is ever subscribed to anything they didn't explicitly choose. Use **Lists to offer** to control which of your SL Email Marketing lists are shown as options here at all.

Auto-Delete Archived Documents

Permanently deletes archived documents — and every file attached to them (signatures, uploaded photos, attached files) — once they've been archived longer than a number of years you set *per document type*. Set a value of **0** for a type to mean "never auto-delete" it. This is checked once daily, counting from each document's archive date (its expiration date), not its original signing date.

This is a hard delete — it cannot be undone. Waivers, leases, and questionnaires are frequently legal or liability records. Many jurisdictions and insurers require these be kept for a minimum number of years — sometimes measured from when a minor signer turns 18, not from the original signing date. Check your local laws, your insurer, and your own legal counsel before enabling this for any document type. When in doubt, leave it at 0 (never).

12. Security & Data Handling

- Signature images are written to `wp-content/uploads/sl-waivers-signatures/`, which is blocked from direct web access (`.htaccess` deny + a blank `index.php`) — viewable only in wp-admin by a permitted logged-in user
- All admin actions are nonce-protected and capability-checked (`manage_options` — the standard WordPress administrator capability)
- Signed records live in their own database table (`{prefix}_sl_waivers_signed`), independent of templates — editing or deleting a template never alters historical signed records
- Uninstalling the plugin does **not** delete any signed documents, templates, or signature files unless you explicitly opt in

Email delivery: verification and renewal reminders use WordPress's built-in `wp_mail()` — an SMTP plugin is recommended if emails aren't arriving reliably.

13. Troubleshooting & Quick Reference

Issue	What to check
Signed document stuck at "Awaiting email confirmation"	Resend the confirmation email from the Signed Waivers list, and confirm outgoing email works on your host (consider an SMTP plugin).
Lease shows "Expired" when it should have auto-renewed	Confirm the lease's renewal type is set to Automatic, not Manual — Manual leases require you to click Renew Now.
Kiosk shows the wrong documents	Check Kiosk Settings — only documents with "Show as a tile in Kiosk mode" checked will appear.
Signature image won't display	Confirm you're logged into wp-admin with sufficient permission — signature files are blocked from direct, unauthenticated web access by design.
Create a new waiver	Add New → write legal text → Document Settings → Publish
Embed a signing form on a page	Add the [sl_waiver id="123"] shortcode
Set up the front-desk kiosk	Kiosk Settings → set URL path → choose documents → set idle timeout
Require email confirmation	Settings → enable email verification
Export all templates for backup	Import / Export → Export

SL Waivers & Leases is part of the Streamline plugin suite from Streamline Diving.